Members:

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<th>Member</th>
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<tbody>
<tr>
<td>Kelly Browning (Chair)</td>
<td>Kathleen Hunzer*</td>
<td>McKenna Pfeiffer</td>
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<td>Michael Martin*</td>
<td>Jennifer Sell</td>
<td>Rhonda Petree</td>
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<td>Karyn Wells*</td>
<td>Patti Ford*</td>
<td>Jennifer Elsesser</td>
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<tr>
<td>Karl Peterson</td>
<td>Brenda Creighton</td>
<td>Conan Kmiecek*</td>
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*Absent

Guests: Wes Chapin, Robert Rust.

Call to Order: 10:03 a.m. by Kelly Browning

Seating of Substitutes: None.

Approval of Minutes for August 25, 2016 meeting: Updates need to be made to McKenna’s and Conan’s names. Unanimously approved.

Chair’s Report – Kelly Browning
- Council representatives Kelly and Rhonda met with Board of Regents representatives on Monday, September 19. These regents will represent UWRF for the upcoming year.
- A proposal for a joint conference session proposal amongst faculty senate, university staff, academic staff and student senate is being considered. The council has been asked to identify collaboration ideas. McKenna suggested looking at ways to encourage morale and school spirit.
- The council will host a Lunch and Learn event on October 27. Postcards will be sent to academic staff, inviting them to the event. The topic of this Lunch and Learn will be the Merit Policy and Reclassification process.
- Academic Staff Chancellor’s Award – the council discussed concerns about limited appointees not being eligible for awards, even though they can serve on Academic Staff Council. The council is looking at developing an Elections committee to determine eligibility for council membership.
- The council discussed the need for further clarification for comp time changes this fall. With federal law changes on December 1, Brenda said that ideas are being looked at and that training will be made available soon. Those academic staff members whose pay structure will be hourly, will have their first change of payment occur on November 27. Messaging to those impacted will be sent in October after receiving feedback from Cabinet. Training will follow.

Academic Staff Representative’s Report – Mike Martin
- No report.

HLC Updates – Wes Chapin
- UW-River Falls is scheduled for review in 2018-19. A remote review and a tentative visit is scheduled for October 2018. UWRF is considered an open pathway school – which means a review of mission, integrity, two academic categories, and budgetary categories. The remote review will be held again in 2022. The UWRF HLC webpage has been established and teams have been developed to address components.
Meeting adjourned at 10:45 am. Moved by Rhonda. Seconded by Jennifer Elsesser. Unanimously approved.

Next meeting is October 25, 2016 from 10-11 am in 140 KFA