Academic Staff Council  
Tuesday September 17, 2013  
9:00 am  
Apple River Room, 333 University Center

Members:

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<tr>
<th>Name</th>
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<tr>
<td>Kelly Browning (Chair)</td>
<td>Mary-Alice Muraski</td>
<td>Maggie Clark</td>
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<td>Coni Gehler</td>
<td>Teresa Eberhardt</td>
<td>Kris Hiney</td>
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<td>Crystal Lanning</td>
<td>Michael Martin</td>
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<td>Mark Huttemier *</td>
<td>Tony Bredahl</td>
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Guests: Megan Learman, Megan LaFontaine, and Leanne Van Allen

Call to Order, seating of substitutes: 9:03 a.m.

Welcome to a new year; Academic Staff Introductions.

Approval of minutes for Tuesday, May 28, 2013 meeting: Moved by Muraski. Seconded by Martin. Unanimously approved.

Chair’s Report (Kelly Browning)

- The grievance filed in May was rescinded one week prior to the scheduled hearing in June. Thank you to Mike Martin and Mary-Alice Muraski for their work on this process. The grievance served as a good learning experience and exposed gaps and challenges in the process, including a lack of timelines, etc.
- Kelly has not yet met with Chancellor or Administration this academic year but intends to do so soon.
- The 5% pay increase for Instructional Academic Staff upon promotion to Senior Lecturer status or a raise to the current minimum salary for the title code of Senior Lecturer, whichever is greater was approved and has been moved to Administrative Policy; [http://www.uwrf.edu/Administration/Policy/HumanResources/AP06103.cfm](http://www.uwrf.edu/Administration/Policy/HumanResources/AP06103.cfm).
- A pay increase ($1,000) eligibility for Non-Instructional Academic Staff, distribution in-progress.
- Kelly met new Academic Staff at orientation in August.
- ASC hosted an Open House in August, shared a flyer on the ASC and collected feedback on issues and concerns to pursue this academic year.
- Four nominations have been received for the Academic Staff for Excellence award.
- Leadership Assembly meets this afternoon; anticipate new initiatives, program and campus updates.

Academic Staff Representative’s Report (Mike Martin)

- First meeting is scheduled for this Friday.
- Anticipated topics include:
  - Recent comments Assemblyman Voss - We would run more effectively if we could adjust governance on UW campuses (i.e. shared governance).
  - Updates on search and screen for new UW President; two UWRF representatives serving on the search and screen: Karen Klyczek and a former River Falls Regent.
  - HRS/UPS updates
  - Mike has asked other UW campuses to bring their grievance policies to consider as we review our campus procedures.

Update on Policies/Procedures of Grievances from other UW’s (Mary-Alice Muraski and Mike Martin)

- We will review other UW institutions policies as they compare and contrast to ours; specifically, terminology, timelines, and logistics as we have a pretty loose process (friendly informal) versus formal process compared to other campuses.
• Mary-Alice is currently working with HR to gather data from each campus including: Faculty, Instructional Academic Staff, Students, and Non-Instructional Staff ratios.
• Once data is collected, Mary-Alice and Mike intend to assess pay range, year groupings, titles, per credit hour, overload; how faculty overload pay, including Grant payments, compares to overload payments for IAS.
• Laura Zlogar may have also completed similar assessment; recommended that we contact her to see what data and assessment she may have that we can also consider.
• Please contact Mary-Alice and/or Mike with suggestions for what you’d like to see compared: timelines, instructional vs. non-instructional processes, etc.
• There will be more to share at our next meeting.

Academic Staff Council Web Site
• Needs work, would like to see it become more user friendly.
• ASC members have been posted and meeting minutes have been archived.
• Suggestions welcome, please review site and share with Kelly.
• CommonSpot trained, include: Kelly, Mike, and Maggie
• ASC Support Person, Faculty Senate receives support, is it available to ASC? Kelly will explore.

Hosting UW System Academic Staff Meeting in 2014
• UWRF possible host site, no longer up for consideration.
• 2013 low attendance beyond Madison and Milwaukee (hosted at UW-Madison).
• May be up for discussion whether UWRF will host in the future.

Other issues or concerns we would like the Council to address/explore this year?
• May see more once we learn UWS agenda/initiatives for the year.
• Hosting UW Regents in February, encouraged to attend.

Adjournment: Meeting adjourned at 9:37 a.m. Moved by Gehler. Seconded by Lanning. Unanimously approved.