Academic Staff Council  
Tuesday May 13, 2014  
9:00 am  
Wind River Room, 232 University Center

Members:

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<tbody>
<tr>
<td>Kelly Browning (Chair)</td>
<td>Mary-Alice Muraski</td>
<td>Molly Van Wagner</td>
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<td>Coni Gehler*</td>
<td>Teresa Eberhardt</td>
<td>Kris Hiney*</td>
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<td>Crystal Lanning</td>
<td>Michael Martin</td>
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<td>Mark Huttemier</td>
<td>Tony Bredahl</td>
<td>Brenda Creighton*</td>
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*Absent

Guests: Nick Anders and Rhonda Petree

Call to Order: 9:04 a.m. by Kelly Browning

Seating of Substitutes: Matt Millett for Kris Hiney

Welcome New Members and Introductions: Nick Anders, Rhonda Petree, (Patti Ford was absent)

Approval of minutes for April 15, 2014 meeting: Moved by Muraski. Seconded by Huttemier. Unanimously approved

Chair’s Report – Kelly Browning

- Kelly Browning and Chancellor discussed the 2 motions submitted by the ASC
- The motion regarding changes to the handbook that incorrectly referenced wording in evaluations in 5.2.6. *Currently the Faculty Senate Handbook refers IAS to 6.6, which refers back to 4.3.2.1. IAS follows faculty evaluation process and non-IAS follows Academic Staff evaluation process.* This motion was approved and signed by the Chancellor.
- The Chancellor and Cabinet would like further discussion regarding the motion involving performance review modifications. The ASC work group will meet with Cabinet for review.
- The Chancellor welcomes ideas for the Series in Innovation and Excellence events for next year. Send your suggestions to Kelly Browning.

Academic Staff Representative’s Report – Mike Martin

- Annual Leadership Council meeting will be on-line Thursday, July 24 in the morning. Need to reserve room for council to attend the meeting as a group
- Discussed Search and Screen Committee membership makeup of Academic Staff.
- President Cross discussed the budget status including reserves and tuition freeze.
- Two initiatives credit transfers and remedial course studies will be rolling out a policy paper for consistency amongst institutions.
- There was discussion regarding teaching loads for faculty.
- President Cross poses the discussion of whether we are a system or several different campuses.
- Mike will forward the meeting minutes to the council.
Update Statement to Chancellor on Faculty Senate Motion 2013-14/40

- Faculty Senate Motion 40 received a response by the Chancellor as previously emailed to council. Motion 40 was disapproved.
  - Terry Eberhardt provided a draft response/resolution for the council’s feedback. Terry will provide an updated document via email including the council’s suggestions for review. Provide your continued feedback to Terry.

Update on the Amendment to the Faculty and Staff Handbook. Kelly Browning has contacted Faculty Senate to determine where this amendment is in the process:

- Eberhardt moved to amend 6.3.2 to A full-time teaching load for instructional academic staff shall be 15 credits, which may consist of 15 credits of instruction or of 12 credits of instruction plus service. Full time IAS shall have access to faculty development opportunities and funding comparable to those available to TLF. Coaches with teaching responsibilities are an exception to this policy (per 17th edition, Faculty/Academic Staff Handbook, Chapter 6). Instructional academic staff is paid on a per-credit-hour basis. Gehler seconded. Unanimously approved. Motion passed.

Update on Policies/Procedures of Grievances
- The subcommittee has met and started updated the documents. This group will continue to meet over the summer and new members are invited to participate.

Elections for Chair, Vice Chair, and Secretary for 2014-2015:

Chair – Kelly Browning was nominated – Moved by Muraski, seconded by Van Wagner. Unanimously approved

Vice Chair – Molly Van Wagner was nominated – Moved by Muraski, seconded by Lanning. Unanimously approved

Secretary – Mark Huttemier was nominated – Moved by Muraski, seconded by Van Wagner. Unanimously approved

Academic Staff Gathering at Juniors will be Tuesday, May 20, 2014.

Meetings for next year will continue to alternate between 9 am and 11 am start time.

Motion to Adjourn: Moved by Van Wagner. Seconded by Eberhardt. Unanimously approved.

Meeting Adjourned: 10:05 a.m.