Academic Staff Council  
Tuesday March 25, 2014  
9:00 am  
Apple River Room, 333 University Center

Members:

<table>
<thead>
<tr>
<th>Kelly Browning (Chair)</th>
<th>Mary-Alice Muraski</th>
<th>Molly Van Wagner</th>
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<tr>
<td>Coni Gehler</td>
<td>Teresa Eberhardt</td>
<td>Kris Hiney*</td>
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<td>Crystal Lanning</td>
<td>Michael Martin</td>
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<td>Mark Huttemier</td>
<td>Tony Bredahl</td>
<td>Brenda Creighton</td>
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*Absent  
( ) Substitute

Guests: None

Call to Order: 9:03 a.m. by Kelly Browning

Seating of Substitutes: None

Approval of minutes for February 18, 2014 meeting. Unanimously approved.

Chair’s Report – Kelly Browning

- Met with Chancellor and discussed the recent policy passed by the ASC regarding the 1% increase for Instructional Academic Staff. At this point it has not been signed. The ASC is requesting clarification and will submit a formal statement for ASC review and approval during the next ASC meeting.
- The committee approved two requests of Faculty Senate:
  - Update their handbook language to match system guidelines in UPG for IAS/Lecturer in 4.1.6.
  - Request update within the wording regarding evaluations in 5.2.6. Currently the Faculty Senate Handbook refers IAS to 6.6, which refers back to 4.3.2.1. IAS follows faculty evaluation process and non-IAS follows Academic Staff evaluation process. Moved by Muraski, seconded by Eberhardt. Unanimously approved.
- Boards of Regents awards were announced and UWRF recommendations were not selected.
- There is another 1% pay plan and they will be evaluated using last year’s performance evaluation.

Academic Staff Representative’s Report – Mike Martin

- No update. Between meetings.

Update on the Amendment to the Faculty and Staff Handbook

Eberhardt moved to amend 6.3.2 to a full-time teaching load for instructional academic staff shall be 15 credits, which may consist of 15 credits of instruction or of 12 credits of instruction plus service. Full time IAS shall have access to faculty development opportunities and funding comparable to those available to TLF. Coaches with teaching responsibilities are an exception to this policy (per 17th edition, Faculty/Academic Staff Handbook, Chapter 6). Instructional academic staff is paid on a per-credit-hour basis. Gehler seconded. Unanimously approved. Motion passed.
Faculty Senate advised that a clarification of the definition of service may be needed in the future. A request for clarification of approval signatures and the process for communicating and implementing amendments to the handbook campus-wide. Transmittal and update process will be added to the agenda for our next meeting.

**Inconsistencies within Chapter 6.15** will be brought to the next meeting for review by Kelly Browning and Brenda Creighton.

**Update on Policies/Procedures of Grievances from other UW’s – Mary-Alice Muraski and Mike Martin**
- UW Comparison document under our shared drive that Mary Alice Muraski and Michael Martin created outlining grievance/complaint processes across the system.

**Update on Academic Staff Gathering** – Will schedule after elections so newly appointed members can attend.

**Elections** – Mary Alice Muraski will put out a call for nominations for the four open seats.

**Motion to Adjourn:** Moved by Muraski. Seconded by Huttemier. Unanimously approved.

**Meeting Adjourned:** 10:18 a.m.

**Next Meeting:** April 18 at 11:00 a.m.