Members:

Kelly Browning (Chair) | Mary-Alice Muraski* | Teresa Ebeheradt*
Rhonda Petree* | Molly Van Wagner | Julie Kovacic*
Crystal Lanning | Brenda Creighton | Nick Anders
Mark Huttemier | Patti Ford |

*Absent
( ) Substitute

Guests: None

Call to Order: 11:03

Seating of Substitutes: None

Approval of minutes for Nov 18, 2014 meeting, moved by Ford, Seconded by Lanning. Unanimously approved.

Chair’s Report – Kelly Browning

- Discussing that Mary-Alice Muraski has left Academic Staff Council to return to a faculty position.
- Regent’s award will be sent on from ASC for Jennifer Elsesser and Falcon Athletic program.
- The working group for the Chancellor’s evaluation process is finalizing the campus survey. It is being distributed via email on 12/01/2014, open through 12/12/2014.
- Discussed our role in being part of opening meeting in January 2015.

Academic Staff Representative’s Report – N/A

Updates on Policies/Procedures of Grievances/Complaints – Documents are on the T: drive for the council’s review:

- The Grievance document was previously sent to UW System legal for review. Paige Reed reviewed and provided edits to the document which were accepted. Paige pleased with progress. Gregg Heinselman happy with progress.
- Ford concerned about ability to keep confidentiality during grievance process given fluid nature of academic staff council makeup over time. The council will work on an internal procedural document that outlines role of academic staff in process and addresses the importance of confidentiality.
- Van Wagner motioned to approve Grievance policy/procedure, Huttemier seconded motion to approve, latest version of Grievances/Complaint procedure for Staff Handbook. Unanimously approved.
- Focus turned to Complaint procedure.
Performance Evaluations for Instructional Staff:
- Discussion about having individual departments follow through on their own performance evaluation procedure (Anders, Ford, Lanning). Solicit further discussion on 6.6.2.
- Also need to determine approval process an updated policy (i.e. Faculty Senate)

Adjournment at 12:05: Van Wagner motion, seconded by Lanning, all in favor

Next Meeting is January 27, 2015 at 11am in 140 KFA