

Single-Sort Recycling Instructions



YES/✓

NO/⊘

PAPER

- ✓ Business Envelopes (window type OK)
- ✓ Business Forms
- ✓ Cardboard (flattened)
- ✓ Cereal/Detergent/Shoe Boxes
- ✓ Computer/Copy/Fax/Typing Paper
- ✓ File Folders
- ✓ Junk Mail
- ✓ Ledger/Scratch Paper
- ✓ Magazines
- ✓ Manila Envelopes
- ✓ Paper Bags
- ✓ Newspaper
- ✓ Sticky Notes
- ✓ Telephone Books

FOOD/BEVERAGE CONTAINERS

- ✓ Aluminum/Steel/Tin Cans
- ✓ Beer/Wine/Liquor Bottles
- ✓ Food Jars
- ✓ Glass Jars
- ✓ Ketchup Bottles
- ✓ #1 and #2 plastics
- ✓ Soda/Juice Bottles

Please Remove Lids



Important

- Staples and paperclips do not need to be removed
- Rinse food from containers
- Break down all large items to maximize space
- No trash, hazardous waste or food items
- Do not block or place obstacles in front of recycling container

- ⊘ Auto/Mirror or Tinted Glass
- ⊘ Blueprints/Overhead Transparencies
- ⊘ Carbon Paper
- ⊘ Fabrics (Good Used Clothing should Donated to Local Charities)
- ⊘ Hazardous Waste or Containers (including oil or antifreeze containers)
- ⊘ Cookware/Plates/Drinking Glasses
- ⊘ Light Bulbs
- ⊘ Metal or Steel Objects such as nails, wire, hangers or case strapping
- ⊘ Paper Towels/Napkins/ Tissue
- ⊘ Food soiled paper
- ⊘ Photography or Photographic Paper
- ⊘ Miscellaneous Plastic and Styrofoam Materials (bags, take-out food trays, wrap, strapping, film cups)
- ⊘ Rubber Type Materials/Latex
- ⊘ Wax Coated Products

Special Notes:

Staff Collect Light Bulbs from State Facilities Only

There is no public battery collection available at present. Batteries classified as a hazardous waste (rechargeable, cell phones, etc.) must be taken to a collection facility. See the RBRC website for further information

www.rbrc.com



Contact Manny Kenney at Facilities Management 425-3827 with questions, comments, suggestions. This program is ONLY intended for material generated at the University. Thank you for your participation
Remember the 3 R's - Reduce, Reuse, Recycle