

Revised Task Charter Template for Strategic Planning

To be filled out by Strategic Planning Working Group:

GOAL 9: Invest in Human Resources

Initiative 9.3 *Increase financial support and expand opportunities for continuing faculty and staff professional development.*

Task Name: **Task 9.3.1:** *Establish a set number of Sabbaticals on the UW- River Falls campus within five years and review/redefine the criteria for granting the awards.*

Task Sponsor: *Provost and Vice Chancellor for Academic Affairs*

Task Group Leaders: *Faculty and Academic Staff Development Board*

Task Description: *To identify the means to award 15 sabbaticals per year on the UW River Falls campus within five years and review/redefine the criteria for granting the awards.*

Task Objectives:

- 1. Award 15 sabbaticals per year within five years.*
- 2. To expand the sabbatical program to include academic staff.*
- 3. Review and redefine the criteria for granting Sabbaticals.*

Task Outcomes (Deliverables):

- 1. The development of a plan which includes recommendations about financing UWRF Sabbaticals including a timeline.*
- 2. The development of a plan for reviewing Sabbatical criteria for faculty and academic staff including a review of best practices.*

Scope:

In Scope

- 1. The plan includes tenured faculty and qualified academic staff at UWRF.*
- 2. Funding for the revised program becomes sustainable.*
- 3. Revised program is reflected in the UWRF Faculty and Academic Staff handbook personnel procedure portion.*

Out of Scope

- 1. Recommendation to change UW System Sabbatical Guidelines.*

Appropriate Governance Mechanism/Process:

- 1. Review by the UWRF Executive Council*
- 2. Ratification by UWRF Faculty Senate*
- 3. Ratification by UWRF Academic Staff Council*

To be filled out by Task Team: (Working Groups – Feel free to add your input into these sections, too)

Assumptions:

- 1. Need to understand the constraints from UW- System both fiscally and regarding the criteria for award.*
- 2. Alternative and/or augmented funding may be needed to fund to the level projected.*

Stakeholders:

Timeline and Milestones: (Preliminary/kick-off stage)

Task Team – Membership and Roles:

Metrics/Evaluation/Assessment:

Risks and Mitigation: