

## Revised Task Charter Template for Strategic Planning

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**To be filled out by Strategic Planning Working Group:**

**Task Name:** Task 9.2.3 Define workload expectations in light of Wisconsin Growth Agenda

**Task Sponsor:** Chancellor

**Task Group Leaders:** Provost  
Vice Chancellor  
Faculty Welfare Strategic Planning Work Group  
Academic Staff Council

**Task Description:** Given the campus commitment to the UW System Wisconsin Growth Agenda, it is imperative to define how that will impact employee workloads.

**Task Objectives:** Develop an equitable workload distribution plan that will ensure faculty and staff will not be negatively impacted by the Growth Agenda.

**Task Outcomes (Deliverables):**

1. Determine impact of class size on workload and compensation as well as other faculty and staff needs.
2. Raise current student admission standards to minimize need for remedial services and/or provide additional resources necessary for remedial services to enhance student retention
3. Evaluate compensation and workload issues for presumed increase in online courses.
4. Evaluate impact on summer and J-term course offerings.
5. Define advising expectations and distribution of advisees for both traditional students and distance learners.
6. Project needed increases in staffing and develop recruitment plan for growth agenda to enable comprehensive workload re-distribution for academic and support services.

**Scope:**

In Scope

Faculty, Academic Support Staff, Student Support Staff

Out of Scope

**Appropriate Governance Mechanism/Process:**

Faculty Welfare and Personnel Policy Committee  
Academic Staff Council  
Faculty Senate

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**To be filled out by Task Team: (Working Groups – Feel free to add your input into these sections, too)**

**Assumptions:**

**Stakeholders:**

**Timeline and Milestones:** (Preliminary/kick-off stage)

**Task Team – Membership and Roles:**

**Metrics/Evaluation/Assessment:**

**Risks and Mitigation:**