

## Task Charter for Goal 7, Initiative 1, Task 1.

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<b>Task Name:</b>	<b>Task 7.1.1: Develop Organizational Structure</b>
<b>Task Sponsor:</b>	<b>Provost/VC for Academic Affairs and VC for Administration &amp; Finance</b>
<b>Task Group Leaders:</b>	<b>VC for Administration &amp; Finance or Designee</b>
<b>Task Description:</b>	<b>Develop an organizational structure within the University that will support, enhance, and encourage broadly defined sustainability initiatives within UW-River Falls academic programs, facilities, community and outreach service areas.</b>
<b>Task Objectives:</b>	<b>Define an organizational structure with broad participation and representation from faculty, academic staff, students, classified staff, administrators and external constituencies that will promote and oversee sustainability issues on the UWRF campus as well as locally and regionally.</b>
<b>Task Outcomes (Deliverables):</b>	<ol style="list-style-type: none"><li><b>1. Define an organizational structure that will be charged with the overall implementation of Goal 7.</b><ol style="list-style-type: none"><li><b>a. Identify existing organizational structures at the University related to sustainability, the charge of each, and incorporate into the new organizational structure if and as appropriate.</b></li><li><b>b. Identify additional sustainability issues or needs that merit organizational attention and incorporate into the organizational structure if and as appropriate.</b></li><li><b>c. Identify the governance structure within which the new organizational structure will operate.</b></li><li><b>d. Provide a name for the new organizational structure.</b></li><li><b>e. Define the membership of the new organizational structure, appointment process, length of membership, leadership structure, minimum meeting frequency, and rules by which it will operate.</b></li><li><b>f. Define groups (committees/workgroups/departments) that may or may not be subordinated to the primary defined structure and their relationship to the primary defined structure.</b></li></ol></li><li><b>2. Develop an assessment protocol to aid the new organizational structure in meeting its objectives.</b></li><li><b>3. Develop an assessment protocol to measure the University's success in achieving Goal 7.</b></li></ol>

**Scope:**

In Scope

**Defining governance mechanism.**

Out of Scope

**Review or modification of any existing University academic and administrative organizational units.**

**Definition of funding mechanisms for this task.**

**Appropriate Governance Mechanism/Process:**

- 1. Review by UW-RF Executive Council**
- 2. Ratification by the UW-RF Faculty Senate**

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**To be filled out by Task Team: (Working Groups – Feel free to add your input into these sections, too)**

**Assumptions:** Since the implementation of Goal 7 will require the combined efforts of academic, administrative and student support departments, it is assumed that the resulting organizational structure will be a combined administrative and Faculty Senate committee.

**Stakeholders:**

**Timeline and Milestones:** (Preliminary/kick-off stage)

**Task Team – Membership and Roles:**

**Metrics/Evaluation/Assessment:**

**Risks and Mitigation:**