UNIVERSITY OF WISCONSIN-RIVER FALLS
COLLEGE OF BUSINESS AND ECONOMICS
INTERNSHIP PROGRAM-EMPLOYER'S EVALUATION
Evaluation by immediate on-site supervisor of the student intern.

Please complete the evaluation, comparing the intern to the job requirements or with other personnel assigned similar duties. Please fax, mail, or scan and email the completed form to the address at the right:

Internship Coordinator
CBE, 127A South Hall
University of Wisconsin-River Falls
410 S. Third Street
River Falls, WI 54022
Phone: (715) 425-0616 **Fax:** (715) 425-0707
cbe-interns@uwrf.edu

Student's Name: _____

Organization/Business: _____

APPEARANCE
0 Very well groomed
0 Presentable
0 Poorly groomed

SELF CONFIDENCE
0 Well-poised
0 Usually confident
0 Appears insecure

EMOTIONAL MATURITY
0 Well-adjusted
0 Somewhat unstable
0 Excitable and erratic

ACADEMIC PREPARATION
0 Very well prepared
0 Adequate preparation
0 Not sufficiently prepared

JOB SKILLS PREPARATION
0 Very well prepared
0 Adequate preparation
0 Not sufficiently prepared

JUDGMENT
0 Above average in making decisions
0 Average decision maker
0 Often uses poor judgment

RELATIONS WITH OTHERS
0 Works well with others
0 Gets along satisfactorily
0 Some difficulty working with others

ATTITUDE
0 Very interested and industrious
0 Average in diligence and interest
0 Somewhat indifferent

DEPENDABILITY
0 Above average in dependability
0 Average dependability
0 Sometimes neglectful or careless

ABILITY TO LEARN
0 Learns quickly
0 Average in learning
0 Rather slow to learn

QUALITY OF WORK
0 Very good
0 Average
0 Below average

AWARENESS OF ETHICAL ISSUES
0 Above average
0 Average
0 Below average

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ATTENDANCE: Regular Irregular **PUNCTUALITY:** Regular Irregular

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OVERALL PERFORMANCE: Outstanding Very Good Average Marginal Unsatisfactory

GENERAL COMMENTS: _____

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_____

This report has been discussed with student: Yes _____ No _____

Would your organization/business be willing to host another UWRF intern? Yes _____ No_____ Possibly_____

_____ _____
Signed - Immediate Supervisor Date