

**University of Wisconsin – River Falls**  
**INTERNATIONAL TRAVELING CLASSROOM**  
**Recommendation Form**

**Student:**

Deliver this to the University of Wisconsin-River Falls faculty or staff member who will provide your recommendation. The recommendation becomes a part of your overall application and is a component of the admission screening process. Pre-majors must obtain a recommendation from their pre-major advisor.

**Reference:**

Dear Colleague:

As part of the application process for the International Traveling Classroom (ITC) students are required to obtain an evaluation by a UW-RF faculty or staff member. ITC participants travel as a group to several European locations where they complete courses taught by UW-RF staff. Students study for several weeks each in locations such as Paris, London, Freiburg, Verona, and Berlin. The group leader teaches courses spread out over the entire spring semester and additional staff teach short-term, intensive courses. We expect that the participants will complete their coursework and, as representatives of the University, will conduct themselves professionally.

As you are likely aware, given the unique features and demands of studying abroad, some students are more suitable for the program than others. The overall assessment of the student's suitability for the program is based upon both quantitative and qualitative factors. Quantitative factors include considerations such as the student's GPA, while qualitative factors include things like the potential for working cooperatively with others.

For this applicant, please assess the following dimensions of a successful experience in the ITC program. These include:

- consideration for and interest in others and their views
- ability to adjust to and cope with new situations (food, inconveniences, etc.) and a new culture
- intellectual curiosity and imagination
- common sense and good judgment
- emotional stability
- sense of responsibility
- willingness to contribute to group activities
- personal time management

Based on your knowledge of the student, please rate the student applicant's potential for success in the above mentioned areas using the scales provided on the following page. In addition, please include any comments you wish to make that relate to the applicant's potential for success in the ITC program.

Thank you for your time and effort in completing this recommendation. Please don't hesitate to contact me if you have questions about the ITC.

Sincerely,

Richard Seefeldt, ITC Program Coordinator  
169 CSH, 425-4689, [richard.seefeldt@uwrf.edu](mailto:richard.seefeldt@uwrf.edu)

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**To be filled out by the student (please print clearly):**

Name \_\_\_\_\_ Date \_\_\_\_\_ Cum. GPA \_\_\_\_\_

Major (s) \_\_\_\_\_ Minor (s) \_\_\_\_\_ Credits completed \_\_\_\_\_

Name of Reference (UW-RF staff or faculty providing the recommendation) \_\_\_\_\_

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**To be filled out by your reference:**

	Excellent	Good	Average	Poor	Unknown
• Consideration for and interest in others and their views.	_____	_____	_____	_____	_____
• Ability to adjust to and cope with new situations (food, inconveniences, etc.) and a new culture	_____	_____	_____	_____	_____
• Intellectual curiosity and imagination	_____	_____	_____	_____	_____
• Common sense and good judgment	_____	_____	_____	_____	_____
• Emotional stability	_____	_____	_____	_____	_____
• Sense of responsibility	_____	_____	_____	_____	_____
• Willingness to contribute to group activities	_____	_____	_____	_____	_____
• Personal time management	_____	_____	_____	_____	_____

Comment briefly on your understanding of the student’s suitability for participation in the ITC. (Use the back of this form if you need more room for your comments.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Recommendation for the ITC:** \_\_\_ Highly Recommended \_\_\_ Recommended \_\_\_ Not Recommended

\_\_\_ Recommended with the following conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ UW-River Falls Faculty/Staff Person’s Signature \_\_\_\_\_ Date \_\_\_\_\_ Campus Phone \_\_\_\_\_

**Please send completed form to: Richard Seefeldt, ITC Program Coordinator, 169CSH (phone: 425-4689)**  
(Note: The student’s application for study abroad cannot be considered until this form is returned.)