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CHANCELLOR'S OFFICE  
UW-RIVER FALLS



Faculty Senate • [http://www.uwr.edu/faculty\\_senate/welcome.html](http://www.uwr.edu/faculty_senate/welcome.html)

Senators: Chair – David Rainville , Vice Chair – Kristen Hendrickson, Secretary – Kris Hiney, Executive Committee – Glenn Potts, David Furniss

To: Connie Foster, Chancellor  
116 North Hall  
University of Wisconsin-River Falls

From: David Rainville, Chair  
Faculty Senate  
University of Wisconsin-River Falls

RE: UW-RF Faculty Senate Motion 2008/2009/39

At the November 19, 2008 meeting of Wisconsin-River Falls Faculty senate, motion 2008-2009/39 was passed. This motion is forwarded for your action.

A motion from AP&P for approval of a new transmittal form for Undergraduate programs.

X Approved

\_\_\_\_\_ Disapproved

Connie Foster  
Connie Foster, Chancellor

12-8-08  
Date

**TRANSMITTAL for UNDERGRADUATE PROGRAMS: Changes or Proposals**

**INFORMATION**

- 1. Program title:
- 2. Department(s):
- 3. College(s):
- 4. Proposal prepared by:

Date:

5. Check all that apply:

- |   |  |
|---|--|
| <input type="checkbox"/> New program              | <input type="checkbox"/> Existing program            |
| <input type="checkbox"/> Change in course name    | <input type="checkbox"/> Change in number of credits |
| <input type="checkbox"/> Change in Major          | <input type="checkbox"/> Change in Minor             |
| <input type="checkbox"/> Change in course content | <input type="checkbox"/> Change in Emphasis/Option   |

6. Other Programs/Departments Consulted (Requires letters of support from all Departments or Programs substantially affected):

- |                         |                         |
|-------------------------|-------------------------|
| 1. <input type="text"/> | 3. <input type="text"/> |
| 2. <input type="text"/> | 4. <input type="text"/> |

7. Date of Implementation:  Semester  Year

8. Have all courses in this program been approved? Yes  No   
If "No," which ones?

9. Attach Request Narrative. (Include description of program before and after proposed changes).

**UNIT APPROVALS:** Requires signatures of all Departments Chairs and Deans whose programs will be affected by the changes or proposal. Signature lines for the affected Departments and Colleges (Noted in 6 above), are on the back of this form. These signatures should be obtained prior to review by all other shared governance levels.

Signature Date

- Department Chair \_\_\_\_\_
- College Curriculum Cmtt. Chair \_\_\_\_\_
- Dean of College \_\_\_\_\_
- University Curriculum Cmtt. Chair \_\_\_\_\_
- Academic Policy & Programs Cmtt. Chair \_\_\_\_\_
- Faculty Senate Chair \_\_\_\_\_
- Provost / Vice Chancellor \_\_\_\_\_
- Chancellor \_\_\_\_\_

**NOTE:** The master copy of this transmittal and accompanying documents must be filed in the Provost's office upon final approval. The Provost's office will notify all appropriate administrative offices [Registrar, Dean(s), and Department Chair(s)] of approvals and necessary actions to implement changes.

**TRANSMITTAL for UNDERGRADUATE PROGRAMS: Changes or Proposals**

**DEPARTMENT & COLLEGE APPROVAL SIGNATURES**

Signature

Date

Department Chair \_\_\_\_\_

College Curriculum Cmtt. Chair \_\_\_\_\_

Dean of College \_\_\_\_\_

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Signature

Date

Department Chair \_\_\_\_\_

College Curriculum Cmtt. Chair \_\_\_\_\_

Dean of College \_\_\_\_\_

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Signature

Date

Department Chair \_\_\_\_\_

College Curriculum Cmtt. Chair \_\_\_\_\_

Dean of College \_\_\_\_\_

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