

**Minutes of the University Curriculum Committee of the Faculty Senate for September 22, 2006**

**Members**       Present

Jennifer Brantley <input type="checkbox"/>	Tim Holleran <input type="checkbox"/>	Carl Popelka <input type="checkbox"/>	Julie Persico, Grad. Studies <input checked="" type="checkbox"/>
Tim Buttles <input checked="" type="checkbox"/> (Jim Graham)	Lynn Jermal <input type="checkbox"/>	Charles Hurt, Provost <input type="checkbox"/>	, Student <input type="checkbox"/>
Morgan Clifford <input checked="" type="checkbox"/>	Dan Linwick <input checked="" type="checkbox"/>	Yunge Dutton, Registrar's Office <input checked="" type="checkbox"/>	, Student <input type="checkbox"/>
Mike Crotser <input type="checkbox"/>	Lowell McCann <input checked="" type="checkbox"/>	Lisa Pillow, Library <input type="checkbox"/>	, Student <input type="checkbox"/>

**Call to Order:**            McCann called the meeting to order at 3:40 p.m..

**Seating of Substitutes:**        Jim Graham for Tim Buttles

**Invited Guests:**            None

**Approval of Minutes for the September 8, 2006 meeting.**

Motion: Clifford/Linwick; minutes approved

**Chair's Report:**

Notification that a co-listing of PHIL 316 and JOUR 316: Media Ethics has been approved.

**Old Business:**

1. Prerequisite changes in 26 PED and HEAL courses. These courses were submitted last year on one transmittal form and were returned to the department with a request for transmittals and course proposals for each course. The department has asked the UCC to reconsider and to use the single transmittal for all 26 courses. Graham/Linwick moved to return the transmittal to the department, indicating that the courses won't be handled in the current form and a minimum of the first page of each course proposal must be submitted. In addition, HEAL 262 and 262 need statements showing the Biology Department has been consulted and the pre-requisite listed for PED 301 cannot be handled by eSIS. Motion approved.
2. PED 371: Recreational Field Study. This course was tabled previously because it was listed as repeatable for up to eight (8) credits. The normal maximum seems to be six (6) credits. Faculty Senate was asked for a ruling, but none has been received. Questions raised: Should UCC make a policy of no more than six (6) credits? Are there accreditation issues? Clifford/ Linwick moved to table to the next meeting; motion approved.

**New Business:**

1. Charge from the Faculty Senate: Review the language in Chapter 3.3, Article III, Section F, Sub-section 5a, and submit any changes by October 1. Discussion followed and numerous suggestions were made for changes throughout Section F. McCann will make the changes and bring the document back to the committee for approval.
2. Reducing paper usage: electronic agendas and course proposals. Members should print their own copies from the electronic versions sent to them by McCann. Dutton described a program for electronic curriculum management used at another institution (Winthrop College). She has proposed using such a program to ITS.

3. Course “previewing” before being seen by the full committee: It was suggested that a subcommittee of Persico (for graduate courses) or Dutton (undergraduate courses) and at least one other member of the UCC should preview course proposals.

Clifford moved and Graham seconded to adjourn the meeting at 4:30 p.m.. The motion passed.

Respectfully submitted by Julia Persico.