

Minutes

February 9, 2007

General Education Committee

Present: Kris Butler, Tricia Davis, Tracey Gladstone-Sovell, Karen Klyczek, Jenna Miller, John Walker (sitting in for Brian Schultz), Sue Tarr, Don Taylor, Rich Wallace, Ian Williams (Chair).

Guests: Charlie Cochran & Reza Rahgozar (Department of Business Administration)

The committee came to order at 2:33 p.m.

The minutes for February 5, 2007 were approved with no corrections.

Chairs report: Faculty Senate is asking the committee to contemplate Chair replacement for the 2007 Fall Semester. Faculty Senate also requests that the committee look at the coordination between the catalog and course approval timeframes. The chair will compose a reply to the Faculty Senate executive relaying the committee's comments on the difference between catalog years and calendar years for course approval.

New Business: Cochran gave a description of the personal financial course outline.

Motion: to consider FINC 210 for consideration in the EC designator

(Butler/Taylor).

Discussion proceeded regarding the fit of the course into the EC designator. The consensus of the Committee was that the course was appropriate to the designator, however it is necessary for the Department of Business Administration refine the description of assessment tools.

Specific comments included:

The environmental dimensions of the course need to be clearer (where does it appear in the course and to what extent).

Assessment techniques need clarification. The committee would like the author to expand on specifically how the outcomes will be assessed, with some examples of the types of assessment questions to be asked, but we do not need explanation of other areas of the course.

Note that assessment using small groups is harder than other methods.

Please expand the final section to address the data that will be brought back to the committee to demonstrate how effective the course has been (e.g. how many students understood Concept X, based on the assessment tool).

Tighten up the response to Outcome Two with regard to the global context-#5 from Part One would work well in this context.

Motion postponed. Revised version will probably be reconsidered soon after spring break.

Gladstone and Browning would like to continue updating the website in correspondence with the Chair and future chairs of the General Education Committee. The website will be tailored to the Faculty Senate template and a link established to the committee's approval process. Also, the University requirements, PowerPoint and Advisor Sheet will be removed from the website because updating the University requirements is not the responsibility of the Committee. The modifications to the website were delegated to Gladstone.

The committee adjourned at 3:18 p.m.