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Senators: Chair – Wes Chapin , Vice Chair – Ogden Rogers, Secretary – John Heppen, Executive Committee – Glenn Potts, Brenda Boetel

Date: March 21, 2007
To: Faculty Senate and University Community
From: Wes Chapin, Faculty Senate Chair
Subject: Tentative Agenda for Faculty Senate Meeting March 21, 2007

The 2006-2007 Faculty Senate will meet on March 21, 2007 at 3:40pm in Room 334 of the University Center. Faculty Senators who cannot attend should arrange for a substitute and notify John Heppen at john.heppen@uwrf.edu
http://www.uwrf.edu/faculty_senate/

Agenda March 21, 2007

Call to Order:

Seating of Substitutes
Recognition of Invited Guests
Approval of Minutes from February 28, 2007

Reports:

Unfinished Business:

Proposal 2 postponed from Feb. 28, 2007 Faculty Senate Meeting: Resolution from the Faculty Senate's Executive Committee supporting the Information and Instructional Technology Committee's request to provide reassignment time for the proposed faculty chair of the Information and Instructional Technology Council.

Language from the ILTC below:

Recommendation for Reassignment Time

To ensure the success of this proposed IT committee restructuring, the Instructional Learning and Technology Committee strongly recommends that the Chair of the **Information & Instructional Technology Council (IITC)** be assigned one-quarter reassignment time to assume the associated work load. As coordinator of four newly formed committees, the IITC Chair will have an extensive time commitment. In addition, the IITC Chair will be responsible for regular communication with the Faculty Senate, the Student Senate, CIO, and the Administrative Units.

Proposal 10 postponed from Feb. 28, 2007 Faculty Senate Meeting: A motion from Handbook Review Committee to add a new introduction to the handbook

Motion from the Handbook Review Committee to approve the attached Introduction to the Handbook, and to designate the Handbook as the 18th Edition.

Faculty/Academic Staff Handbook (18th Edition)

Purpose

The *Faculty/Academic Staff Handbook (Handbook)* is a resource for all faculty and staff, defining the history, mission, educational design, organizational structure, compensation procedures, academic standards, and policies of the institution.

Handbook Editions

The official version of the *Handbook* is the on-line copy. A new edition of the *Handbook* will be saved each year on August 1. Old editions will be archived and made available through the Faculty Senate’s website.

Amendments

Unless otherwise defined at the time of their passage, amendments to the *Handbook* take effect August 1 of each year. Each section of the Handbook can be amended by using the appropriate process defined below:

Chapter/Section	Initiating Body	Placed onto the Faculty Senate Agenda	Faculty Senate Readings	Faculty Senate Voting Rule	Chancellor’s Signature	Other Approvals
Preface or Introduction	Faculty Senate Executive Committee	Faculty Senate Executive Committee	Two Readings at least seven days apart	Majority of Members	Required	None
Chapter 1 1.1 History 1.2 University of Wisconsin System	Chancellor	Faculty Senate Executive Committee	One Reading	Majority of Members	Required	Typically none, but also see footnote 3 below
Chapter 1 1.3 Mission Statements 1.4 Educational Design 1.5 Academic Organization 1.6 Accreditation 1.7 American Association of	Faculty Senate Executive Committee	Faculty Senate Executive Committee	Two Readings at least seven days apart	Majority of Members	Required	Typically none, but also see footnote 3 below

University Women 1.8 West Central Wisconsin Consortium 1.9 UW-RF Foundation 1.10 Financing 1.11 Equality of Opportunity						
Chapter 1 New sections	Faculty Senate Executive Committee	Faculty Senate Executive Committee	Two Readings at least seven days apart	Majority of Members	Required	Typically none, but also see footnote 3 below
Chapter 3 3.1 Introduction	Faculty Senate Executive Committee	Faculty Senate Executive Committee	Two Readings at least seven days apart	Majority of Members	Required	None
Chapter 3 3.2 Constitution of the UW-RF Faculty	Faculty Senate Executive Committee, or the Chancellor, or Faculty Committees, or A majority vote of senators, or a petition signed by 12 or more faculty	Faculty Senate Executive Committee, or the Chancellor, or Faculty Committees, or A majority vote of senators, or a petition signed by 12 or more faculty	One Reading	Simple majority vote (alternative method is to obtain signatures of 10 percent of the members of the faculty)	Required after referendum	Referendum approved by a simple majority vote of faculty
Chapter 3 3.3 Faculty By-Laws	Faculty Senate Executive Committee, or the Chancellor, or Faculty Committees, or A majority	Faculty Senate Executive Committee, or the Chancellor, or Faculty Committees, or A majority	Two Readings at least seven days apart	Two-thirds vote of Members	Required	None

	vote of senators, or a petition signed by 12 or more faculty	vote of senators, or a petition signed by 12 or more faculty				
Chapter 3 New sections	Faculty Senate Executive Committee	Faculty Senate Executive Committee	Two Readings at least seven days apart	Majority of Members	Required	None
Chapters 2, 4-9, and proposed new chapters *	Faculty Senate Executive Committee	Faculty Senate Executive Committee	One Reading	Majority of Members	Required	Typically none, but also see 1 - 3 below
* Temporary arrangement: The proposed amendment process for these chapters shall be in effect until modified by the Faculty Senate and the Chancellor.						

1. Rules and procedures developed pursuant to chapters UWS 3 to 8 by the faculty of each institution shall be forwarded by the chancellor to the president and by the president to the board for its approval prior to their taking effect. Such policies and procedures, unless disapproved or altered by the regents, shall be in force and effect as rules of the regents.

2. Wherever each institution is charged in chapters UWS 8 to 13 with adopting policies and/or procedures, the chancellor shall develop these policies and procedures in consultation with the committee and, as appropriate, members of the faculty and student body. Policies and procedures developed by each institution for administering the elements of the academic staff personnel policies addressed by these rules shall be in full force and effect when finally approved by the chancellor and forwarded to the board. The board may undertake a review of any or all portions of such policies and procedures but shall complete such review within 90 days of the receipt of the policies and procedures. Should the board within 90 days return to the institution any portion or portions of its policies and procedures as disapproved, that portion or portions shall be suspended until reconsideration and resubmission has occurred.

3. Administrative reorganizations (e.g. establishment of new colleges) and University mission statements require Board of Regent approval.

Proposal 13 postponed from Feb. 28, 2007 Faculty Senate Meeting: A motion from the Academic Standards Committee (12 February 2007), to replace the existing language in the *Faculty/Academic Staff Handbook* Section 8.2.17 of Chapter 8 with new language and an amendment

Nan Jordahl moved to amend the motion by removing

“The I remains on the transcript with the note that the work was completed.” and replacing it with When the coursework is completed, the I grade is removed from the student’s records. Larry Harred seconded the amendment.

8.2.17 Interim grades: Incomplete, Satisfactory Progress

Incomplete: A grade of incomplete (I) may be given for a verifiable, non-academic reason at the instructor’s discretion upon student request. If the student does not complete the coursework and a A-F grade is not given within two semesters (excluding J-term and summer terms) the course grade becomes an F. See last paragraph for exceptions to this rule. When a student completes the work the incomplete (I) grade is replaced with the new grade (A-F). The I remains on the transcript with the note that the work was completed. The student is responsible for being aware of the financial aid implications of their grades.

Satisfactory Progress: A grade of satisfactory progress (SP) may be given by the instructor when the work of the course extends logically or for pedagogical reasons beyond the end of the term. The instructor will give the SP after assessing that the work to date demonstrates progress. If the work is not completed at the conclusion of two semesters (excluding J-term and summer terms) and the instructor does not submit a grade, the course grade becomes an F. When the coursework is completed, the SP grade is removed from the student’s records. The student is responsible for being aware of the financial aid implications of their grades.

Graduation: The student must resolve all outstanding I and SP grades before the diploma is granted.

Instructor Preference: The Registrar’s Office will notify instructors of all I and SP grades outstanding in the 12th week of the semester indicating which instances will become F at the conclusion of the semester. The instructor may return by the grade deadline the list indicating students for whom he or she is extending the I or SP grades for one more semester and after that time the I or SP becomes an F.

OLD Language:

8.2.17 Incompletes

The instructor may report incompletes for those students who were prevented from completing the required work through no fault of their own. It is the student's responsibility to see that coursework is completed; the student is also obligated to provide reasons for the failure to complete the work to the instructor before grade reports are turned in. The instructor is obligated to report to the Registrar’s office and the student the outstanding course requirements for each incomplete grade when grades are recorded at the end of the semester. An incomplete must be removed during the next two terms (excluding J-Term and Summer sessions) or a grade designated by the instructor at the time that the incomplete is issued will automatically be awarded. The Registrar will furnish the instructors and the Deans with a list of the students who

have incompletes outstanding before the end of the time allowed for their removal. A request for an extension of time must be made to the Registrar, in writing, by the instructor. [FS 02/03 #4]

New Business:

Proposal 1: Second reading of a motion from the ILTC to approve the revised technology committees structures (see attached p.11).

Proposal 2: Second reading of a motion from the Committee on Committees to clarify the appointment processes (see attachment p. 19)

Proposal 3: Second reading of a motion from the Executive Committee on FASDB

Motion from the Executive Committee to change the “Responsibilities” of the Faculty and Academic Staff Development Board as follows:

Old Language:

Drafts changes in Faculty/Academic Staff Development Program policy and gains approval for changes through UW-RF Faculty Senate;

New Language:

Submits requests for changes in the Faculty/Academic Staff Development Program’s policies and procedures to the Faculty Senate Executive Committee for referral to the appropriate Faculty Senate Committee;

Proposal 4: A motion from the Calendar Committee to approve the 2009-10 academic calendar (see attached p. 20).

Proposal 5: A motion from the Diversity Committee to support a Resolution in Support of Domestic Partner Benefits for State Employees (see attached p. 22).

Proposal 6: A motion from the General Education Committee to approve revisions to Goal One (attached p 23.).

Proposal 7: A motion form the General Education Committee if modifications (see Proposal 6) are approved by Faculty Senate, to allow departments to:

1. continue using the Current Goals, Criteria and Outcomes until re-approval.

-or-

2. implement the revised Goals, Criteria and Outcomes.

Proposal 8: A motion from APP to approve a program title change. Name change to: Communication Studies and Theater Arts. Old name: Speech Communication and Theatre Arts. (see attached p.24)

Proposal 9: A motion from APP to approve program requirement changes to Theatre Major and Minor, Speech Communications major and Mass Communication Emphasis and Minor. (see attached p. 24)

Proposal 10: A motion from APP to approve a Substantial Major/Minor content change in Business Administration MIS Option (see attached at the end of the agenda)

Narrative: We would like to change MNGT 450 e-Commerce from a required course in the MIS option and count it as an elective. We would also like to change MNGT 365 Business Process Management to a required course in the Business Administration MIS option, while allowing other DBE majors to take the course as an elective. MNGT 365 was recently revised to better meet the needs of MIS students – and is needed as a required course in this option.

Proposal 11: A motion from the Executive Committee to amend something previously passed. The executive committee moves to amend UW-RF Faculty Senate Motion 2006-2007/52. At the February 14, 2007 meeting of the University of Wisconsin-River Falls Faculty Senate, motion 2006-2007/52 was made, seconded, and passed.

Motion from Faculty Welfare and Personnel Policies to adopt the attached Criminal Background Check/Investigation Policy.

The executive committee moves to remove “policy” and replace it with “plan” so the title reads **BACKGROUND CHECK IMPLEMENTATION PLAN** instead of **BACKGROUND CHECK IMPLEMENTATION POLICY**.

**New Business Miscellaneous:
Adjournment:**



Minutes of the UWRF Faculty Senate for February 28, 2007,

Vol. 31 No. 19.

Representation	Term Expires 2007	Term Expires 2008	Term Expires 2009
<i>CAFES</i>	Bob Baker	Laine Vignona	
<i>CAS</i>	Wes Chapin	Patricia Berg (David Furniss)	Peter Johansson
	Larry Harred	John Heppen	
	Barbara Werner		
<i>COEPS</i>		Ogden Rogers**	Michael Miller (Geoff Scheurman)
<i>CBE</i>			Glenn Potts
<i>4th Division</i>	Cara Rubis (Kristie Feist)	Gregg Heinselmann**	Sarah Egerstrom
<i>At Large</i>		Brenda Boetel (Jr)	Melissa Wilson (Jr)

			(Kristen Wenzel)
	Karl Peterson (Jr)	Dawn Hukai (Sr)	David Rainville (Sr)
	Nan Jordahl (Sr)		Terry Ferriss (Sr)
	Charlie Hurt*		

* Chancellor's Designee

** Absent

() Substitute

Call to Order: W. Chapin called the meeting to order at 3:40 p.m in the Room 334 of the University Center.

Seating of Substitutes: Kristen Wenzel for Melissa Wilson, Geoff Scheurman for Michael Miller)

Guests: Lt. Col. Scot Bolstad

Approval of Minutes: The minutes of 2-26-07 were approved.

Chair's Report:

- Wes Chapin reported that faculty senate elections for divisional seats are ongoing.
- Wes Chapin reported that the Chancellor did not sign Motion 52 passed by Faculty Senate at the January 31, 2007 meeting regarding Criminal Background Investigations. Wes Chapin passed copies of a memo explaining the reasons for not signing the motion and asked the Senate what they wish to do. Bob Baker asked for clarification for why the motion was not signed. Charlie Hurt reported that what should have been brought to the senate was a plan and not policy and suggested that the Chancellor not sign the motion and that the senate should deliberate. Laine Vignona and Glenn Potts commented that they thought that the plan was approved. Charlie Hurt suggested that Wes Chapin or the Senate sit with Kathy Schultz to discuss the issue. Wes Chapin replied that he would be happy to arrange a meeting.
- Wes Chapin reported that he investigated as requested the process for Faculty Senate approval for program changes. He reported that previously the Faculty Senate has approved requests to remove required courses. He suggested that APP define the process and define what are substantial changes in a program and what are not substantial changes and that it be part of the Faculty Handbook.

Unfinished Business:

Proposal 5 from the 2-26-7 Faculty Senate meeting: Second Reading of a motion from the Diversity Committee to recommend an additional item to the list of duties for the committee. The wording of the motion is to amend the list of duties to include: "1. Receive reports on the library collections and make recommendations regarding the acquisition of materials regarding diversity." John Heppen and Barbara Werner first and seconded the motion respectively. It passed by general consent.

New Business:

Proposal 1: First reading of a motion from the ILTC to approve the revised technology committees structures.

Proposal 2: Proposal 2 was postponed by general consent.

Proposal 3: First reading of a motion from the Committee on Committees to clarify the appointment processes.

Proposal 4: A motion from The Faculty Welfare and Personnel Policies Committee (FWPP) to adopt a resolution which recommends that the Faculty Senate support the right for collective bargaining was made by Larry Harred and seconded by Glenn Potts. The motion passed by general consent.

Proposal 5: A motion from The Faculty Welfare and Personnel Policies Committee (FWPP) to recommend that Senate approve new language for inclusion in the Faculty Handbook regarding the recently passed Criminal Background Check Plan was first and seconded by Glenn Potts and John Heppen. Glenn Potts spoke to the issue. The motion passed with 17 yes votes and 1 no vote.

Proposal 6: A motion from Academic Policy and Program Committee to support the usage of additional resources to enhance education on the UWRF campus was made by John Heppen and seconded by Charlie Hurt. Larry Harred spoke to the issue. Peter Johansson asked about the term differential tuition. Charlie Hurt replied that it is called differential tuition because anything different from what the Board of Regents approve is called differential tuition. The motion passed by general consent.

Proposal 7: A first reading of a motion from the Executive Committee on FASDB.

Proposal 8: A motion from APP to support the development of a relationship between the Army ROTC and UWRF was first and seconded by John Heppen and Sarah Egerstrom respectively. Lt. Col. Scott Bolstad, Professor of Military Science at UWSP spoke to the issue. Barbara Werner asked about credits and Nan Jordahl asked which college it would be housed in. It was replied that the program would be housed in a college to be determined or may report directly to the provost's office and that credits taken for the program would count. Bob Baker asked about inclusiveness. Lt. Col Bolstad replied that the Army is representative of the country with 20 percent minority and 25 percent female. Laine Vignona asked about sexual orientation. Lt. Col. Bolstad replied

that the federal law is “don’t ask, don’t tell” and that the Army follows federal law. Peter Johansson asked about the obligation of ROTC students. Lt. Col. Bolstad replied that it is a four year commitment after graduation. Barbara Werner and Brenda Boetel asked about the course approval process. It was reported that all courses will follow the appropriate university process. The motion passed with 16 yes votes, 1 no vote, and 2 abstentions.

Proposal 9: A motion from Handbook review committee to amend chapter 1 accreditation listing was first and seconded by John Heppen and Bob Baker respectively. The motion passed by unanimous vote.

Proposal 10: A motion from Handbook Review Committee to add a new introduction to the handbook was first and seconded by Bob Baker and David Rainville respectively. Barbara Werner moved to postpone the motion. Bob Baker seconded. The motion to postpone passed by majority vote.

Proposal 11: A motion from Faculty Senate Executive Committee to approve the FWPP recommendation regarding Workplace Violence was first and seconded by John Heppen and Barbara Werner respectively. Glenn Potts spoke to the issue as a member of FWPP. Glenn Potts stated that the FWPP would like to follow a procedure similar to the process at UW-LaCrosse in formatting a workplace violence policy. Larry Harred spoke against the motion. Questions were asked about when the new policy would take place. Charlie Hurt stated the whatever policy goes through shared governance the old policy would cease to exist when the new policy becomes policy. Charlie Hurt stated that the Chancellor considers this university policy and that this issue is about shared governance. Glenn Potts stated that there are already policies against violence in place and that this policy should provide reinforcement. The vote for the motion was 7 yes votes, 7 no votes, and 5 abstentions. The Chair of the Faculty Senate then voted no and the motion failed with 8 no votes, 7 yes votes, and 5 abstentions.

Proposal 12: A motion from the Faculty Senate Executive Committee to establish an ad hoc Committee on Workplace Violence (Glenn Potts-chair, Rich Wallace, and Suzy Rogers), to charge this Committee with the task of writing a permanent Workplace Violence Policy, and to request that this body report its recommendations and findings to the Faculty Senate no later than April 16 was first and seconded by Barbara Werner and David Rainville. The motion passed with 16 yes votes and 1 abstention.

Proposal 13: A motion from the Academic Standards Committee (12 February 2007), to replace the existing language in the *Faculty/Academic Staff Handbook* Section 8.2.17 of Chapter 8 with new language was first and seconded by Barbara Werner and David Furniss. Dawn Hukai spoke to the issue and stated this is to resolve an issue about clearing up Incomplete grades. Nan Jordahl and Terry Ferriss asked about the Incomplete grade remaining on the transcript even when the Incomplete was removed. Dawn Hukai replied that the transcript is considered a trail and that instructors can instead use SP Satisfactory Progress. Nan Jordahl moved to amend the motion by removing “The I remains on the transcript with the note that the work was completed.” and replacing it with When the coursework is completed, the I grade is removed from the

student's records. Larry Harred seconded the amendment. Nan Jordahl moved that the amendment and main motion be postponed. The motion to postpone both the amendment and the main motion was passed by general consent.

Miscellaneous Business: none

Adjournment: Wes Chapin moved to adjourn at 5:25pm and the motion passed by general consent.

Respectfully Submitted by

John Heppen Secretary of UWRF Faculty Senate.

Second reading of a motion from the ILTC to approve the revised technology committees structures

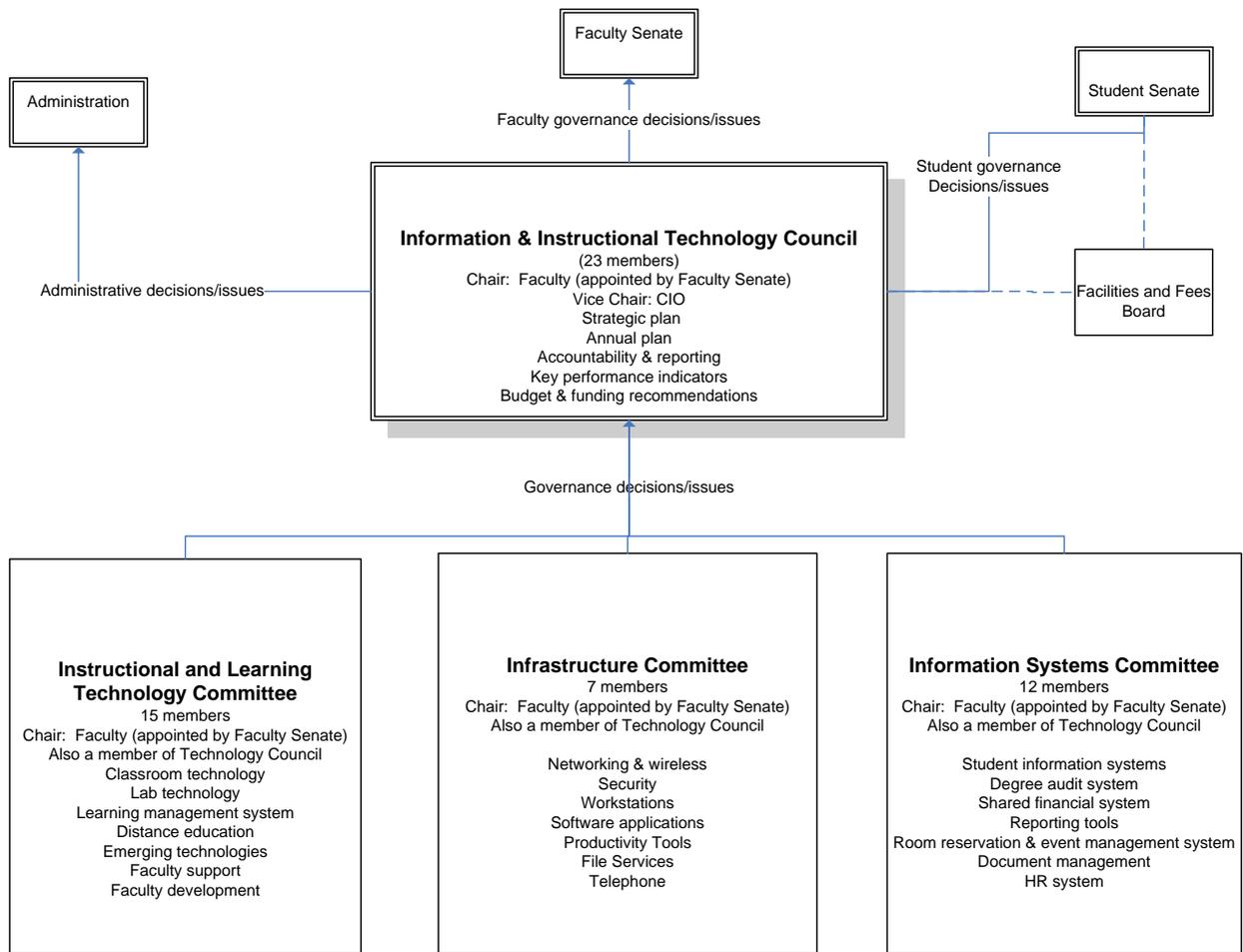
Motion from the Faculty Senate Executive Committee to

1. Accept the proposed IT Shared Governance Structure recommended by the Instructional and Learning Technologies Committee,
2. Place the language below into the Faculty Senate's By-Laws, renumbering and re-lettering as appropriate (excluding the items specified as "informational," and
3. To include the following language in the Structure's Language: "Changes to this structure require the joint agreement of the Faculty and Student senates."

University of Wisconsin-River Falls

Proposed IT Shared Governance Structure

The Information & Instructional Technology Council is the primary advisory and decision-making group for information technology at UW-River Falls. The council has three subcommittees: Instructional and Learning Technology, Infrastructure and Information Systems. The issues that each deals with are detailed below and in the following pages.



The Information and Instructional Technology Council and its three subcommittees are all “hybrid” groups. The division of topics around which they are organized are commonly-used in universities and other organizations. Each group will deal with a range of issues, allowing for a collaborative and inclusive approach to guiding information technology. When an issue comes before any of these groups that is under the purview of a shared governance body, designated members of the Information & Instructional Technology Council will vote and make a recommendation to the appropriate governance group.

Most of the issues that the Instructional and Learning Technology Committee will deliberate will be issues that fall within the purview of faculty governance. However, faculty and student governance issues may arise in the Infrastructure and Information Systems groups as well. Shared governance issues will be acted upon by the appropriate designated members of the Information & Instructional Technology Council.

Name: **Information & Instructional Technology Council**

Purpose: The Information & Instructional Technology Council serves as an overall point of coordination, planning and policy development for information technology at the university.

Duties:

1. To align the information technology strategic plan with the university strategic plan.
2. To create an annual plan for information technology and make funding recommendations.
3. To prioritize campus technology projects and monitor their progress,
4. To develop policies related to information technology in areas such as but not limited to security, access, and use.
5. To develop a long range equipment and software replacement plan.
6. To define key performance indicators for information technology, track them, assess outcomes, and utilize results to refine annual and strategic planning.
7. To evaluate the effectiveness of the information technology shared governance structure and make recommendations for improvements.
8. Charge and create short term ad hoc task teams to address specific issues.
9. Issues to be address include but are not limited to strategic IT plan, annual IT plan, accountability, reporting, and funding recommendations.

Membership (23 total):

1. Faculty COEPS (1) (Faculty Senate Appointment)
2. Faculty CAS (1) (Faculty Senate Appointment)
3. Faculty CAFES (1) (Faculty Senate Appointment)
4. Faculty CBE (1) (Faculty Senate Appointment)
5. Faculty at-large (1) (Faculty Senate Appointment)
6. Chair of the Instructional and Learning Technology Committee
7. Chair of the Infrastructure Committee
8. Chair of the Information Systems Committee
9. Students (6) (Student Senate Appointment)
10. Staff Enrollment Services (Administrative Appointment)
11. Staff Library (Administrative Appointment)
12. Information technology staff CIO
13. Information technology staff Student Affairs IT
14. Information technology staff Manager Network Services
15. Information technology staff Manager Information Systems
16. Information technology staff Manager Computer Support
17. Administration Provost or designee
18. Administration Vice Chancellor for Admin & Finance or designee

Chair:

Faculty member appointed by Faculty Senate (should have at least one year experience on the committee).

Vice-chair:

Chief Information Officer

Term:

Faculty term is three years with 1-2 new appointments each year. Student terms are one year with the option for reappointment. Administrative members have no defined term length.

Decisions and voting:

1. Faculty members of Information & Instructional Technology Council appointed by the Faculty Senate form the voting block for faculty governance issues.
2. Student members of Information & Instructional Technology Council appointed by the Student Senate form the voting block for student governance issues.
3. Faculty members of Information & Instructional Technology Council appointed by the Faculty Senate plus the student members of Information & Instructional Technology Council appointed by the Student Senate form the voting block for joint faculty and student governance issues.
4. Other decisions are made by consensus, majority vote if consensus cannot be reached.

Conduit for action:

Faculty governance decisions are forwarded to Faculty Senate, student governance decisions are forwarded to Student Senate, and administrative issues are forwarded to the appropriate administrator.

As necessary, the chair will consult with governance groups regarding shared governance authority.

Name: Instructional and Learning Technology Committee

Purpose: The Instructional and Learning Technology Committee facilitates the effective use of information technology in teaching, learning and research.

Duties:

1. To facilitate the effective use of information technology in teaching, learning and research.
2. To develop and recommend policies related to use of technology in teaching and learning.
3. To evaluate the effectiveness of institutional support for teaching and learning technologies.
4. To promote the use of instructional and learning technologies through communication, advocacy, faculty and staff development and ongoing support for all users.
5. To investigate emerging technologies and promote their use as appropriate.
6. To assure effective teaching and the achievement of intended learning outcomes for alternative delivery course delivery systems that utilize technology.
7. Issues to be addressed include but are not limited to classroom technology, lab technology, learning management system, distance education, emerging technologies, user support and faculty and staff development.

Membership (15 total):

1. Faculty at-large (2) (Faculty Senate Appointment)
2. Faculty COEPS (Faculty Senate Appointment)
3. Faculty CAS (Faculty Senate Appointment)
4. Faculty CAFES (Faculty Senate Appointment)

5. Faculty CBE (Faculty Senate Appointment)
6. Student (3) (appointed by Information & Instructional Technology Council)
7. Staff Library
8. Staff Manager Computer Support
9. Staff information technology Lab Manager
10. Staff Learning Technology Development Council Representative
11. Staff Student Affairs IT
12. Administrator Provost or designee

Chair:

Faculty member appointed by Faculty Senate (will also serve as a member of the Information and Instructional Technology Council).

Term:

Faculty term is three years with 1-2 new appointments each year. Student terms are one year with the option for reappointment. Administrative members have no defined term length.

Decisions and voting:

1. Shared Governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.
2. Other decisions are made by consensus, majority vote if consensus cannot be reached.

Conduit for action:

Shared governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.

Review, consultation, discussion and collaborative problem-solving on non-governance issues occur within the work group and do not require movement through the governance process.

Name: Infrastructure Committee

Purpose: The Infrastructure Committee assures that the campus network and basic technology supports the work of the university.

Duties:

1. To assure the effectiveness of the infrastructure that supports the campus's use of information technology.
2. To develop policies and plans related to security, disaster recovery and access.
3. To assure that the basic productivity and telecommunication tools used by faculty, staff and students meet their needs.
4. To advise the institution on the acquisition and use of infrastructure-related software applications (e-mail, calendar, network monitoring, patching, etc.).
5. To monitor the effectiveness of the university's desktop replacement program.
6. Technical issues to be addressed include but are not limited to networking, wireless, workstations, software applications, productivity tools, file services, and telephone.

Membership (7 total):

1. Faculty at-large (2) (Faculty Senate Appointment)
2. Student (appointed by Information & Instructional Technology Council)
3. Staff Student Affairs IT
4. Staff Manager Network Services
5. Staff Manager Computer Support Services
6. Administration Vice Chancellor for Admin & Finance or designee

Chair:

Faculty member appointed by Faculty Senate (will also serve as a member of the Information and Instructional Technology Council).

Term:

Faculty term is three years with staggered appointment years.. Student terms are one year with the option for reappointment. Administrative members have no defined term length.

Decisions and voting:

1. Shared governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.
2. Other decisions are made by consensus, majority vote if consensus cannot be reached.

Conduit for action:

Shared governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.

Review, consultation, discussion and collaborative problem-solving on non-governance issues occur within the work group and do not require movement through the governance process.

Name: **Information Systems Committee**

Purpose: The Information Systems Committee provides coordination and oversight for information, productivity and transactions systems used and shared by the university community.

Duties:

1. To monitor the effectiveness of the information and transaction systems used by university faculty, staff and students including accessibility, usability, and functionality.
2. To monitor needs of campus offices in regard to information and transaction systems and recommended changes and additions.
3. To develop policies related to information and transaction systems.
4. To investigate new systems and recommend their consideration for implementation.
5. Issues to be address include but are not limited to student information system, web, degree audit system, shared financial system, reporting tools, room reservation, event management system, point of sale, door security, document management system and human resources system.
6. To disseminate information to internal and external audiences.

Membership (12 total):

1. Faculty at-large (2) (Faculty Senate Appointment)
2. Student (2) (appointed by Information & Instructional Technology Council)
3. Staff Manager Information Systems
4. Staff Student Affairs IT
5. Staff Library
6. Staff e-SIS Coordinator
7. Staff Enrollment Services
8. Staff Enrollment Services
9. Staff Webmaster
10. Administration Vice Chancellor for Admin & Finance or designee

Chair:

Faculty member appointed by Faculty Senate (will also serve as a member of the Information and Instructional Technology Council).

Term:

Faculty term is three years with staggered appointment years. Student terms are one year with the option for reappointment. Administrative members have no defined term length.

Decisions and voting:

1. Shared governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.
2. Other decisions are made by consensus, majority vote if consensus cannot be reached.

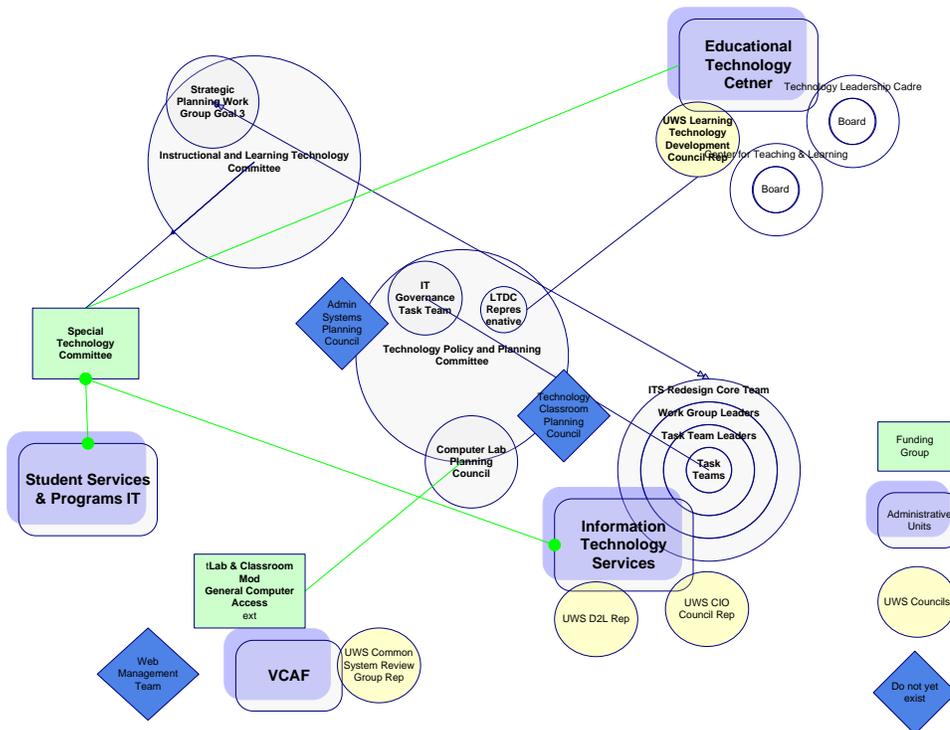
Conduit for action:

Shared governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.

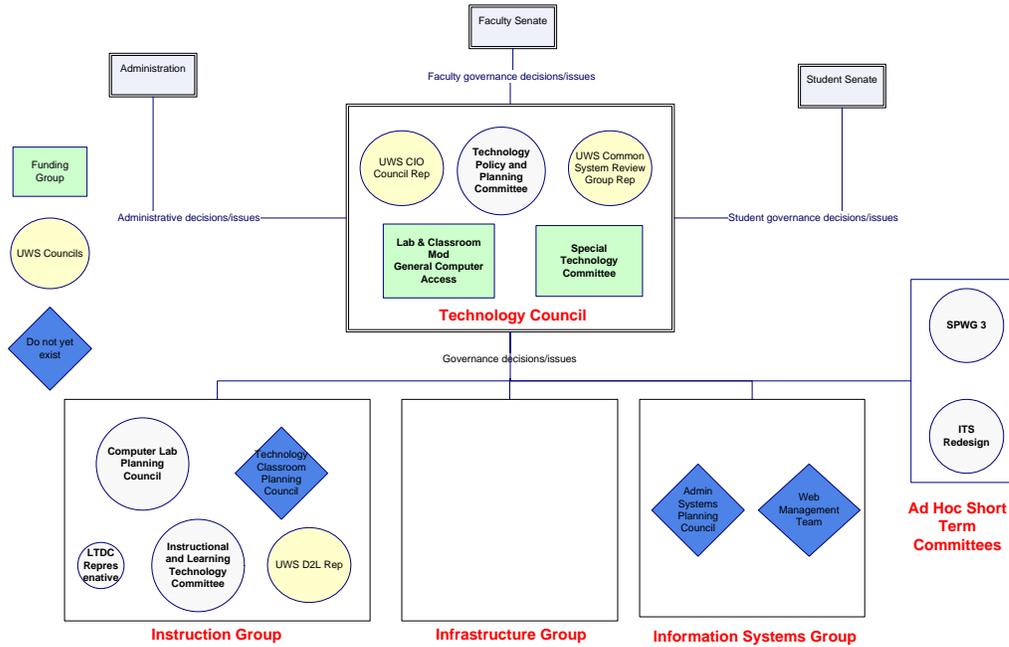
Review, consultation, discussion and collaborative problem-solving on non-governance issues occur within the work group and do not require movement through the governance process.

The diagram immediately below is for informational purposes only and is not intended to be added to the Handbook.

Current IT-Related Committees & Groups



Current IT-Related Committees Mapped onto Proposed Structure



Current IT-Related Committees Mapped onto Proposed Structure

Current Committees

- ILTC (Instructional and Learning Technology)
- CLPC (Computer Lab Planning Council)
- STC (Special Technology Committee)
- TPPC (Technology Policy and Planning Council)

Charges are reassigned to

- Instructional and Learning Technology Committee
- Instructional and Learning Technology Committee
- Information and Technology Council
- Information and Technology Council

Motion from the Faculty Senate Committee on Committees to define appointment authorities for Senate committees:

Analysis and rationale

This motion is made in response to a request regarding the identification of the appropriate appointment processes for members of Faculty Senate committees. It defines the appointing authority for “faculty,” academic staff, classified staff, and students.

The adoption of this motion would clarify to external audience the mechanisms used to appoint committee members, but would not change any of the current practices used for appointments to committees. It is “appointment neutral.”

MOTION: To amend the By-Laws, Article II, Section E by adding a new, second paragraph (Current Language with proposed language in bold).

Section E – Appointment to Committees

Wherever practicable, committee membership shall include representation from each of the voting divisions of the faculty. Membership on the Senate shall not be a prerequisite for membership on a faculty committee. In cases where the business of a committee involves matters that are of interest and importance to students, there shall also be student membership on the faculty committee.

The Senate's Executive Committee will receive from the faculty its preferences as to committee appointments and will present to the Senate a list of nominees for existing vacancies. The Senate may propose alternative names or simply approve the Committee's slate. Final appointments to and removal from standing committees are, unless otherwise specified, made by the Faculty Senate with final approval by the Chancellor.

Unless otherwise specified within a committee’s description, the following appointment processes shall be used:

- **Faculty, including Fourth Division faculty, are appointed by the Faculty Senate**
- **Academic Staff members not identified as “faculty” are appointed by the Academic Staff Council**
- **Classified Staff members are appointed by the Union**
- **Student members are appointed by the Student Senate**

The Chair of each committee will be designated annually by the Faculty Senate and shall preferably be a retained member of the committee and appointed by the same process as committee members.

Term of membership is provided for in the definition of each committee (see Article III, By-laws); however, membership terms will be staggered so that each committee will be

comprised of retained and new appointees. (Initial length of term will be determined by committee lot.)

It is the intention that appointments to committees be rotated as much as possible.

A committee member who is unable to attend committee meetings may appoint a proxy for a period of time not to exceed one semester, subject to the committee's acceptance of that proxy.

Proposal from the Calendar Committee

UW-River Falls Academic Calendar for 2009-2010

Fall 2009-2010

Registration/advising/development: August 24-28, M-F

Labor Day: September 7, Monday

Academic Day (no classes): September 1, Tuesday

1st day of classes: September 2, Wednesday

Thanksgiving break: November 25-27, W-F

Last day of classes: December 14, Monday

Study Day December 15, Tuesday

Final Exams: December 16-18 W-F and 21-22 M-T

Commencement: December 20 Sunday

Final grades due: January 4, Monday

14 weeks of classes (14 M, T, W, Th and F)

1 week of final exams

1 week of registration/advising/development

5 working days of grading

J-Term: December 26-January 24 (January 18 is MLK Day)

Spring 2009-2010

Registration/advising/development: January 19-22, T-F

1st day of classes: January 25, Monday

Spring break: March 13-19, Sat-F

Last day of classes: May 7, Friday

Final exams: May 10-14, M-F

Commencement: May 15, Saturday

Final grades due: May 21, Friday

14 weeks of classes

1 week of final exams

1 week of registration/advising/development

5 working days of grading

Faculty contract period: August 24, 2009-May 23, 2010 (39 weeks)

Summer 2010

SS1 May 24-June 13 (include 1 Saturday)

SS2 June 14-July 4

SS3 July 5-July 25 (classes begin on Tuesday, July 6; include one Saturday)

SS4 July 26-August 15

SS5 August 16-August 22

Resolution in Support of Domestic Partner Benefits for State Employees

WHEREAS thousands of private employers nationwide now offer domestic partner benefits, including over 100 such employers in the state of Wisconsin such as Alliant Energy, American Family Insurance, CUNA Mutual Insurance Group, General Motors, Kimberly Clark, Lands' End, Oscar Mayer, and Walgreens, among others; and

WHEREAS nearly 300 other colleges and universities and 13 state governments, including Iowa and Illinois, offer domestic partner benefits to their employees; and

WHEREAS inclusiveness has been identified as a core value of the University of Wisconsin-River Falls; and

WHEREAS fostering a culture of inclusiveness has been approved as one of the University of Wisconsin-River Falls' strategic planning goals; and

WHEREAS state and university employees in committed, unmarried families often face significant economic hardship when one of the partners cannot provide health insurance for the other, or for that partner's children; and

WHEREAS the University of Wisconsin-River Falls values the contributions of all its employees, and in the progressive tradition of the state, steadfastly affirms the principle of equal compensation for equal work;

WHEREAS it is in the state's and the university's best interests to affirm the diversity of its employees' social and cultural backgrounds as a means of promoting a productive workforce committed to generating the variety of perspectives required to find creative and innovative solutions to issues that benefit the global community; and

WHEREAS a diverse workforce facilitates and advances the university's efforts to recruit, retain, and educate its future graduates, and prepare them to succeed in the increasingly diverse global community in which they will live and work;

NOW THEREFORE BE IT RESOLVED, that the Faculty Senate of the University of Wisconsin-River Falls strongly urges the Wisconsin State Legislature and the Governor to extend state health insurance and all other benefits to unmarried domestic partners of all state employees qualified for such benefits.

A motion from the General Education Committee to approve revisions to Goal One

<p>GOAL ONE (2/05/2007 version) Communicate effectively. Students will demonstrate the ability to read, write, speak, and listen effectively.</p> <p>Students will be able to:</p> <ol style="list-style-type: none">1) express ideas and facts in a variety of formats2) comprehend, interpret, and analyze oral, written, and visual communication3) effectively communicate ideas related to a broad range of subjects and to a specific area of study4) select, evaluate, and organize visual and print material and information in a logical and clear manner. <p><i>To fulfill this goal, students are required to earn 9 credits, with one 3 credit course in each of the CW (Communication – Reading and Writing), CS (Communication – Speaking and Listening), and CA (Advanced Communication) designations.</i></p>	<p>Communication (C) Criteria:</p> <ul style="list-style-type: none">➤ Courses designated C enable students to express ideas in a variety of formats.➤ Courses designated C enable students to comprehend, interpret, and analyze oral, written, and visual communication.➤ Courses designated C enable students to effectively communicate ideas related to a broad range of subjects and to a specific area of study.➤ Courses designated as CA must be at the 200 level or higher. <p>Outcomes: Communication-Reading and Writing (CW) Students will be able to:</p> <ol style="list-style-type: none">a. read print and visual material analytically and critically.b. conceive ideas about a topic, synthesize and arrange them logically, and express them clearly and proficiently in standard English. <p>Communication-Speaking and Listening (CS) Students will be able to:</p> <ol style="list-style-type: none">a. deliver oral presentations clearly and effectively.b. effectively construct and incorporate visual aids (e.g., handouts, charts, technologies, etc.) to support ideas in presentations.c. listen critically to communications of others, and summarize and evaluate their ideas. <p>Advanced Communication (CA) Students will be able to:</p> <ol style="list-style-type: none">a. read and interpret print, electronic, and visual text at an advanced level.b. perform critical and analytical research through scholarly methods.c. use written communication advanced in form and style, idea development, and analysis to formulate complex responses that explore and defend their own ideas.
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November 30, 2006

Request Narrative: Submitted by Speech Communication and Theatre Arts Robin Murray, Chair

The Speech Communication and Theatre Arts department requests approval to change our name to Communication Studies and Theatre Arts. In addition we request approval for curriculum changes for all three programs housed in the department. The rationale behind the name change from Speech Communication and Theatre Arts to Communication Studies and Theatre Arts department stems from a recent Speech Program review (Spring 2006) in which it was suggested that we might consider a new name which would more clearly describe our programs and align with our mission.

Our mission is to help students learn the processes of effective communication, collaboration and critical evaluation so that they are successful as productive, creative, ethical, engaged citizens and leaders with an informed global perspective.

During our strategic planning meeting in late August we discussed at length a departmental name change. A review of similar programs across the country indicates that almost all of them have dropped Speech from their names and moved to more expansive department names such as Communication Studies. The Communication field has expanded far beyond Public Speaking and thus Communication Studies more clearly describes the breadth of our program of study and is in better alignment with our mission.

In that same strategic planning meeting we agreed that revision of all majors/minor and emphasis options was needed. Thus, we ask approval for these revisions:

- Theatre Major/Minor, name remains, change to a tracked program.
- Speech Major: name change to Communication Studies: Human Communication Emphasis; now a tracked program.
- Mass Communication emphasis: name change to Communication Studies: Digital Film and Television Communication Emphasis

In each of the programs, the core faculty members for that program were involved in making the changes to their program. Each was then discussed and approved by the entire department. In each case, the revisions have been carefully planned to provide students with the optimum learning environment so that we might fulfill our mission better. In each case, we feel that we have the faculty to teach all of the courses.

We have sought approval from three other departments; Marketing Communications, Journalism and Film Studies. Those letters of support are attached.