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Chair: James Madsen; Vice Chair: Dawn Hukai; Secretary: Todd A. Savage; Executive Committee: Stephen Reed, Jennifer Willis-Rivera

To: Dean Van Galen, Chancellor
116 North Hall
University of Wisconsin-River Falls

From: James Madsen, Chair 
Faculty Senate
University of Wisconsin-River Falls

April 28, 2011

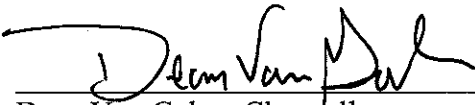
RE: UWRF Faculty Senate Motion 2010-2011/50

At the April 27, 2011 meeting of University of Wisconsin-River Falls Faculty Senate, motion 2010-2011/50 was passed and it is effective immediately. This motion is forwarded to you for your action.

Motion from the International Programs Committee (Marshall Toman, Chair) and the Academic Programs and Policy Committee (Jim Zimmerman, Chair) to approve a Policy for Curriculum Approval of Education Abroad Courses

Approved _____

Disapproved _____



Dean Van Galen, Chancellor

4/29/11

Date

May 2011

Policy for Curriculum Approval of Education Abroad Courses.

The motion:

All courses that include a component of Education Abroad (actual travel outside the United States)—whether new courses and or iterations of a course proposed under an already approved course number (such as, but not limited to, pre-approved special topic numbers)—must have submitted, as part of the course proposal or request to teach an existing course with a new Education Abroad component, a letter of advice from the chair of the Faculty Senate International Programs Committee (IP) to the appropriate approval authority. The approval authority is assumed to be and designated as the appropriate college and University Curriculum Committee chairs in the case of new course proposals and to the appropriate dean in the case of an iteration of a course proposed under an already existing number. The official course proposal (in the cases of new Education Abroad proposals) or cover letter to the approval authority (in the cases of an already approved course's being implemented with a new Education Abroad component) must address the Education Abroad Guidelines provided by the IP. The letter, copied to the proposer, will outline any issue regarding overlap as recognized by the IP in its oversight capacity. Also in IP's oversight capacity and by virtue of standards specified the Education Abroad Guidelines, the letter shall comment upon the evaluation methods used to assign academic credit to student participants.

Implementation:

The motion would be implemented by adding a check-off box and introducing language to the official course proposal form that would request such a letter of advice to the curriculum committees from the International Programs Committee, language such as:

Is the course an Education Abroad course (students travel outside the United States as part of the course)? If yes, consult with and request a letter of advice from the International Programs Committee.

Also, deans would be notified of the policy in order to implement within their respective colleges.