

## Technology Services for New Faculty

The Division of Technology Services would like to welcome you to River Falls! Listed below is a list of common technology systems with which you will be interacting.



### Falcon Account Administration (FAA)

<http://faa.uwrf.edu/>

Reset your “w” number password. Your “w” number is primary account to access university resources.

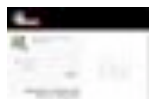
## University Administrative Systems



### Email and Calendar (Microsoft Outlook)

<http://owa.uwrf.edu/>

- Access my email and calendar from the web.
- Connect my mobile device to email and calendar (iPhone, Android, Blackberry)



### Human Resources System (MyUW System)

<http://my.wisconsin.edu>

- View my payroll information
- View my benefits information
- Change my personal contact information
- Sign up for benefits electronically



### Personal Folder and Campus Networked Folders (Falcon File)

<http://falconfile.uwrf.edu/>

- Store personal files securely on my “H” (home) drive.
- Access campus shared network folders “G” (campus) drive

## University Instructional Systems



### Electronic Student Information System (eSIS)

<http://esis.uwrf.edu/>

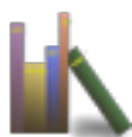
- Access your course schedules and related rosters
- Submit official course grades to the registrars office
- View your advisee information



### Learning Management System (Desire2Learn / D2L)

<http://uwrf.courses.wisconsin.edu>

- Distribute course materials to my students (Syllabus, Presentations, Readings, etc)
- Collect my students assignments electronically
- Send an email to the students signed up in my classes
- Maintain an electronic gradebook for my students to monitor their progress
- Incorporate online activities to my courses (web conferencing, discussions, quizzing)



### Library Resources

<http://www.uwrf.edu/library/>

- Search campus databases for reference and research materials
- Arrange a time for library orientation and instruction
- Checkout a laptop for a short time
- Place materials on reserve for my students

## Other Technology Services



### Integrating Technology into My Courses (Instructional Design)

- Collaborate with an instructional designer to plan out my course activities
- Arrange for individual assistance using technology in my courses
- Participate in a cohort of faculty members interested in teaching online or hybrid



### Classroom Technology (TEC Rooms)

- Identify which technology is available to me in my classrooms
- Schedule time to review the use of the technology in my classrooms



### Discounted Software for Home Use (WISC Software)

<http://www.uwrf.edu/dots/wiscsoftware.cfm>

- Purchase discounted common computer software including Microsoft Windows, Microsoft Office, and more.

## Good to Know! – Information

### Campus Computer Labs

General access labs are found in Davee Library and WEB and may be used by any University student, faculty or staff member.

Request to reserve an Instructional computer lab at <http://www.uwrf.edu/dots/computerlabs.cfm>

### Test Scoring Machines

Two test score machines are located in 160 Davee Library.

Check with your department on how to access student test forms.

### Student Response Systems (iClickers)



iClickers, encourage interactivity between learners and content. Incorporate multiple-choice questions during lectures that allow students to actively participate in the course by answering the questions and receiving immediate feedback on key concepts.

To utilize a classroom set of iClickers in your course contact Textbook Services.

### Check-out Technology Equipment

Microphone headsets, web cameras, and compact camcorders are available for check-out to faculty members for course activities. Contact DoTS or stop by either Helpdesk in DL or WEB.

### Web Conferencing

Collaborate allows synchronous sessions or meetings online either through a D2L course or in a standalone online meeting room.